

January 4, 2023 / 9:30-11AM / [Virtual via Zoom](#)

ATTENDEES

Administration: Katie Caggia (Principal), Sarah Chi (Assistant Principal)

Board Members: Carissa White (President), Kristina Killian (Treasurer), Carissa Ausenbaugh (VP Fundraising & Communications), Gloriann Austin (VP Programs & Hospitality), Sarah Moore (Secretary), John Walker (Advocacy Chair), Radhika Mathur (Nominating Chair), Lora Rogers (Member-at-Large), Stacey Johnson (Member-at-Large), Miranda Arnold (Member-at-Large)

AGENDA

9:30AM - Introductions & Check-in - 5 minutes

- [Minutes Review & Approval](#) - Sarah Moore - 2 min
- Voted to approve minutes from last meeting

Updates, Reviews & Votes:

- Administration Update - Katie Caggia & Sarah Chi
 - [2019-2021 PTA Reports](#)
 - [2021-22 PTA Reports](#)
 - [2021-22 AES Calendar Dates](#)
 - [MTAC Immediate Needs Documentation](#)
 - Nick Avery began as a new kindergarten teacher, replacing Karen Meluch who retired last month.
 - David Romero returned as a full time custodian.
 - Celebrations
 - Spec Ed appreciation week at AES next week!
 - Karen Meluch retired with 20+ years service to AES
 - Ms. Vionito has returned from leave and Ms. Scales returns on 1/23.
- Other
 - Thank you for the funding for planning days!
 - Thank you for the December treats for staff!
- Asks
 - Candy bars and Soda/Diet Soda

- [Financial Report](#) & [Reconciliation](#) - Kristina Killian
 - Administrative budget is spent for the year, need to approve for additional funds
 - Meeting with Erin to discuss rearranging the budget to make more sense
 - Discuss Budget for next year to set up it up to make more sense for fundraising
 - Paid 5th grade t-shirts bill
 - Cultural arts mural bill and dancing all being paid this week
 - Bruesters and Hendricks checks were received
 - Fun run made almost \$30,000!
 - Friday shop- expenses are exceeding the income, so need to see how to make money
 - 61,395.38 is our current balance
 - Treasurer's report was approved
- Financial Policy Vote - Accept copies of receipts? - Kristina Killian
 - Voted to accept copies
- Celebrations! - Food Drive, December Teacher Treats! - Carissa White
 - Food drive- 130 lbs of food
 - Hot cocoa bar, cookie exchange

New Business:

- Member & Staff Surveys - Carissa White
 - [Please review this doc of PTA Activities and add what's missing](#)
 - To gather data and survey families and do an in person survey at the next PTA meeting
 - Raffle off for participation in the survey
 - Kathy is happy to help with wording for survey
- January PTA meeting planning - Carissa White
 - Priority review activity -energy voting/sticky notes/deltas...
 - What is the information we want to gather with this?
 - How to get input and do what our membership feels as a priority
 - This would be a good time to use the data from the membership survey to review
 - What is the thing that keeps people for helping
 - Making sure the expectations for volunteering are (time commitment, what is being required)
 - Radhika shared a [document](#) with the board with helping out with involvement

- Committee Shares - Committee Chairs share what's happening to potentially boost interest & involvement
- Board Member Recruitment
- Childcare? Yes.
- Food? Yes.
- Carissa White will complete an Eventbrite for meeting
- Looking ahead to Spring! - Carissa White
 - Family Engagement - Joy Brunson-Nsubuga
 - Kona ice should be sending a check
 - Spring Fling, May 3rd
 - Met with Jill Shea and she sent out a survey
 - Parents requested movie nights
 - Requested to see if PTA could help with licensing (around \$261) for movie nights/ 1 spring and 1 in fall
 - There is extra money in cultural arts to cover the licensing
 - International nights with food trucks
 - Book Fair - Carissa Ausenbaugh
 - Literati vs. Scholastic- Literati has a monthly book subscription and may accept more input on books they bring
 - Not much information in Google drive about the book fair
 - Find out from Avery about what kickbacks we get back from Scholastic
 - Need to get confirmation on who we use and be able to have families attend event to help purchase books
 - Teacher Appreciation Week - Gloriann Austin
 - Theme?
 - Potentially something healthy
 - Massage Joint chair massages/Joy's sister
 - Spread out throughout the week and have teachers sign-up ahead of time
 - Gift cards? It was expensive or see if we can get more this year donated (85 staff)
 - Field Day - Carissa White
 - If PTA accepts liability than we do more at field day since it's "PTA sponsored"
 - Jeff and Katie are going to meet next week to go over the list
 - Liz M. hopefully will still help chair it
 - Spring Spirit Nights
 - Alpaca 1/11 and Warrior tech 1/27
 - March 7-DEFY

PTA Board Meeting

Apex Elementary School

- Spring Fling - Joy Brunson-Nsubuga
- Board Elections/Nominating Committee - Radhika Mathur
- Other New Business?
 - Bus Driver appreciation/crossing guards- the week of 2/13/23
 - Admin Assistant Day: April 26

11:00AM - Adjourn